**FOODSAFETY4EU PROJECT**

**“Information Sheet”**

|  |  |
| --- | --- |
| **Project Acronym:** | FoodSafety4EU |
| **Project Name** | FoodSafety4EU - Multi-stakeholder Platform for Food Safety in EUrope |
| **Grant Agreement no.** | 101000613 |
| **Start date of the project** | 01.01.2021 |
| **End date of the project** | 31.12.2023 |
| **Financed by** | EU Commission |
| **Programme** | H2020 - FNR 08- 2020 |
| **Website** | www.foodsafety4.eu |

**1. INTRODUCTION**

You have been invited to take part in a research study/project activity related to the FoodSafety4EU project (i.e., *survey, questionnaire, interview, video, focus groups, and/or participation in FSOLabs, virtual or physical workshops*). Before making a decision on whether you want to participate or not, please read this document carefully. Please ask all the questions you may have so you can be completely sure to understand all the proceedings of the project activity, including risks and benefits. This informed consent document may include words that you do not understand. If this is the case, please ask the contact person or any other participant in the activity to fully explain the meaning of the word or piece of information you do not accurately understand.

Your participation in this research study/project activity is only possible if you freely and independently sign this consent to authorize us to use the data you provide. Your decision to participate in this activity is voluntary. If you do not wish to do so, please do not participate . Your consent can be revoked at any time, without having to give an explanation and without resulting in any negative consequence. The withdrawal of your consent does not affect the lawfulness of processing based on consent before its withdrawal. The granting of consent does not entail the loss of your rights, which are protected by current legislation (EU Regulation 2016/679art.15 and following). You can give consent for one or more different research study/project activity.

1. **DATA CONTROLLER**

The Data Controller is the National Research Council of Italy (CNR) - Piazzale Aldo Moro n. 7 - 00185 Roma.

The Data Controller point of contact is the legal representative of the Institute of Sciences of Food Production of the CNR (CNR-ISPA), Dr. Antonio F. Logrieco at Via Amendola 122/O, 70126 Bari, Italy (email: [antonio.logrieco@ispa.cnr.it](mailto:antonio.logrieco@ispa.cnr.it); Tel. +39 08085929357).

1. **DATA PROTECTION OFFICER**

Dr. Raffaele Conte is the Data Protection Officer (DPO) of CNR. The e-mail of the Data Protection Officer (DPO) is [rpd@cnr.it](mailto:rpd@cnr.it); PEC: [rpd@pec.cnr.it](mailto:rpd@pec.cnr.it) at CNR - Piazzale Aldo Moro n. 7 - 00185 Roma.

1. **LEGAL BASIS OF THE PROCESSING**

The legal basis of the processing of personal data you provide is represented by the EU Regulation 2016/679 of the European Parliament and Council of 27 April 2016, from now on “GDPR 2016/679”) in accordance with the provisions of Article 6 paragraph 1) letter a) of the General Data Protection Regulation.

In compliance with the Article 13 of the GDPR 2016/679, the Project has defined and formalized an Organizational Model of privacy related liability aimed at the correct processing of personal data (for more details see the FoodSafety4EU project Privacy Policy). Data provided to the project are treated in compliance with the individual's fundamental rights and dignity, with particular reference to privacy, personal identity and the right to personal data protection according to the Italian Personal data protection code (D.lgs 196/2003 "Privacy Law"), and the Legislative Decree no. 101 of the 10th August 2018. The processing of personal data is also in accordance with the Privacy Policy and Cookie Policy of the CNR (https://www.cnr.it/it/privacy-cookie-policy). The research activity is performed in compliance with the CNR guidelines for research integrity (CNR Research Ethics and Integrity Committee - www.cnr.it/en/ethics Guidelines for Research Integrity, updated 2019, CNR Prot. n. 0081440/2019); and all data are acquired as detailed in the “Informed Consent in Scientific Research: Ethical Toolkit” of the CNR (<https://www.cnr.it/en/doc-ethics>)

1. **PURPOSE OF THE STUDY/PROJECT**

Safe and nutritious food is key to sustaining life and promoting good health, yet the current EU food safety system falters when a need to quickly adapt to a continuously evolving food chain arises. The EU-funded FoodSafety4EU project kicked off in January 2021 as a step forward towards a more engaged and co-operative Food Safety System (FSS) in Europe.

The project aims at designing, developing and releasing a **multi-stakeholder platform** to **establish a network of FSS actors** at national, European and international level,a crucial aspect in the success of this system. To facilitate this collaboration, the consortiumwill thus **develop knowledge and digital tools to activate a structured participatory process among these actors**.

Therefore, the FoodSafety4EU platform will be shaped primarily to:

1. Reduce the current fragmentation of FSS, facilitating higher value interactions between its actors in the multi-levelled system.
2. Support the European Commission and the European Food Safety Authority to address the main Food Safety challenges and formulate appropriate recommendations.
3. Make available selected knowledge and data (by delivering digital solutions) enhancing the public confidence.

The European network currently consists of 23 Consortium partners and 44 stakeholders (Food Safety Authorities, consumers' associations, research centres, etc.). This community is expected to continue to grow into a Forum by the end of the project, in 3 years’ time.

The project is funded under the European Union’s Horizon 2020 research and innovation programme. Learn more through the [factsheet](https://cordis.europa.eu/project/id/101000613) (<https://cordis.europa.eu/project/id/101000613>).

1. **SUBJECT PARTICIPATION**

When you enter into the project, you may be asked to complete a questionnaire; to participate to a survey, an interview, a FSOLab workshop (including related report) or a focus groups (including related report); to register to a FoodSafety4EU conference, seminar, workshop and/or training course; and/or to release a photography or video.

We estimate that about two thousands of participants (stakeholders) are enrolled by the FoodSafety4EU project.

You are asked to participate since you belong to a governmental organisation (such as a food –safety- authority and policy maker); a FoodSafety4EU supporting organisation (which provides services to all level actors); and/or because you are a food producer, a consumer, a communicator. As FoodSafety4EU stakeholder, you are a person that may have interest in the project and the outcomes of project actions. Moreover, you are a person that can be impacted by these outcomes and has some kind of influence in the field.

Your participation in the surveys, questionnaires, interviews or other involve one visit, approximately from 15 to 650 min in length. Participation in FSOLab or focus group workshop (either physical or virtual) involve 1 to 2 days.

Your personal data are used during the implementation of project’s actions for internal and external communication (website, newsletter, publications, video, pictures, etc.) and for statistic information.

1. **DURATION OF THE PROJECT’S ACTIVITIES**

Project activities will last 36 months from 1.01.2021 to 31.12.2023.

1. **RISKS OR INCONVENIENCES**

No known risk is foreseen. You are only requested to be available to participate.

1. **BENEFITS**

It is likely that you will not receive any personal benefit for your participation in this research study/project activity besides possibly learning more about innovative and integrated strategies, policies and initiatives that will support you as stakeholder in the EU Food Safety System of the future and its FoodSafety4EU platform.

1. **PRIVACY AND CONFIDENTIALITY**

Responses you give in the questionnaires, interviews, workshop and/or working group will be recorded. Your recorded data will be coded to protect your name. Your name or other identifying information will not be used when discussing or reporting data (unless otherwise requested). The investigator(s) will safely keep all files and data collected in a secured locked cabinet in the principal investigators office. Once the data has been fully analyzed it will be destroyed (for more details see the FoodSafety4EU Project Privacy Policy). Information will be processed during the phase of data analysis and will be shown in project reports. It will not be possible to identify the source of the information. The results of this investigation may be published in scientific journals or conferences and may be used in further studies. Nothing of the provided personal data will be handled out to third parties. The authorization for the use and access to this information is valid until the end of the study activity unless you decide to cancel it before. If you should decide to deny your consent, please contact the leading investigator and let her/him know of your intention of leaving the study. Your decision to whether or not give your authorization for the use and diffusion of the information provided by you is completely voluntary. However, if you do not provide the investigators with this authorization now or if you cancel it in the future, you will not be able to participate in this project activity.

1. **DATA RETENTION PERIOD AND ERASURE**

Your personal data are kept in a form that permits the identification of your data for no longer than is necessary for the purposes for which the data are collected or for which they are further processed. Personal data that are not necessary any more are erased or truly anonymized. Any time after subscription, you have the right to terminate your communication with the FoodSafety4EU consortium and unsubscribe from the network upon request as well as to access and modify your data. In terms of data retention and destruction, your data are deleted after 5 years from the end of the project.

1. **RIGHTS OF DATA SUBJECTS**

According to the EU Regulation 2016/679, the project grants you the following rights:

* *right of access* (art. 15 of GDPR 2016/679): you have the right to request FoodSafety4EU for copies of your personal data;
* *right of rectification* (art. 16 of GDPR 2016/679): you have the right to request that FoodSafety4EU corrects any information you believe is inaccurate. You have also the right to request FoodSafety4EU to complete the incomplete information;
* *right to deletion* (art. 17 of GDPR 2016/679): you have the right to request that FoodSafety4EU erases your personal data, under certain conditions;
* *right to restriction of processing* (art. 18 of GDPR 2016/679): you have the right to request that FoodSafety4EU restricts processing of your personal data, under certain conditions;
* *right to data portability* (art. 20 of GDPR 2016/679): you have the right to request that FoodSafety4EU transfers the data collected to another organization, or directly to them, under certain conditions;
* *right to object* (art. 21 of GDPR 2016/679): you have the right to object to FoodSafety4EU processing of personal data under certain conditions;
* *right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning the individual or that significantly affects the individual* (art. 22 of GDPR 2016/679).

In relation to data processing, you may contact Dr. Antonio F. Logrieco, Data Controller point of contact, to exercise your rights

1. **RIGHT TO COMPLAIN**

If you, in the event that you consider that the processing of personal data relating to you is carried out in breach of the provisions of GDPR 2016/679, or you feel that FoodSafety4EU project has not addressed your concern in a satisfactory manner, you have the right to lodge a complaint with the Guarantor, as provided for in Article 77 of GDPR 2016/679, or to bring the issue before the competent courts pursuant to article 79 of GDPR 2016/679. You may also contact the Italian Data Protection Authority

1. **CONTACT PERSONS**

In case of any issue involving you in your role of participant of this activity (survey, questionnaire, interview (audio or video), participation in FSOLabs workshops, registration at FoodSafety4EU conference, seminar, workshop or training course), you are invited to inform the Project Coordinator, Dr. Veronica Lattanzio, or the Project Ethics Manager, Dr. Giuseppina Avantaggiato, to obtain, with no extra charge or delay, information about the origin and treatment of your data - the way they have been treated, updated, modified and completed - via the following email addresses: [veronica.lattanzio@ispa.cnr.it](mailto:veronica.lattanzio@ispa.cnr.it) - [giuseppina.avantaggiato@ispa.cnr.it](mailto:giuseppina.avantaggiato@ispa.cnr.it)

1. **CONFIRMATION**

Your participation in this study is only possible if you freely and independently sign this consent to authorize us to use the data you provide. If you do not wish to do so, please do not participate in this research study/project activity.